

**CONSTITUTION OF THE
USAG HUMPHREYS UNITED CLUB SPOUSES' & CIVILIANS' ASSOCIATION
USAG HUMPHREYS, KOREA**

ARTICLE I – NAME AND AUTHORITY

- SECTION 1:** Name – The name of this organization shall be the UNITED CLUB SPOUSES' & CIVILIANS' ASSOCIATION at USAG Humphreys, Korea; hereinafter referred to as the UNITED CLUB along with the Painted Door Thrift Shop hereinafter referred to as the Thrift Shop.
- SECTION 2:** Purpose – The purpose of this non-profit organization is to promote friendship and goodwill, to coordinate the members and their activities, to provide community grants, educational scholarships, and to support USAG Humphreys and surrounding communities, without regard to race, color, sex, age, disability, religion, or national origin. This organization will not engage in activities that conflict with authorized activities of Non-Appropriated Funds or Appropriated Funds unless appropriate military authorities make an exception.
- SECTION 3:** Authority – The UNITED CLUB shall be organized as a private organization under the provisions of DoD Instruction 1000.15, Private Organizations on Department of Defense Installations, AR 210-22, Private Organizations of Department of the Army Installations, and pertinent local regulations, with the approval of the USAG Humphreys and the Garrison Commander.

ARTICLE II – GENERAL PROVISIONS

- SECTION 1:** The UNITED CLUB is established as a Private Organization (PO) pursuant to DoD Instruction 1000.15, and AR 210-22, Private Organizations on Department of the Army Installations.
- SECTION 2:** The UNITED CLUB agrees that neither the Garrison nor the Government (Department of the Army, Navy, and Air Force etc.) will assume any liability for the actions or debts of the UNITED CLUB. The UNITED CLUB will reimburse the Army for utility expenses, unless use is incidental or would cost more to bill and collect than it costs to provide the utility.
- SECTION 3:** The UNITED CLUB recognizes the authority of the Garrison Commander to revoke permission to operate on the installation at any time, and for any reason.
- SECTION 4:** The UNITED CLUB will obtain licensing, certification, or registration if required by state, local, or foreign authorities and ensure all jurisdictional laws are met.

SECTION 5: The UNITED CLUB will neither propagate extremist activities nor advocate against others or the violent overthrow of the Government.

SECTION 6: The activities sponsored by the UNITED CLUB will not seek to deprive individuals of their civil rights.

SECTION 7: No person in regards to race, color, sex, age, disability, religion, or national origin,
shall be unlawfully denied membership, unlawfully excluded from participation, or otherwise subjected to unlawful discrimination by the UNITED CLUB.

ARTICLE III – MEMBERSHIP

SECTION 1: Membership in the UNITED CLUB will be voluntary and issued without regard to race, color, sex, disability, religion or national origin.

SECTION 2: Members must be “members of the U.S. Armed Forces, civilian component, dependents, retirees, or invited contractors,” as defined under the USA/ROK Status of Forces Agreement (SOFA) or U.S. military ID card holders.

SECTION 3: The President may invite others as deemed appropriate to be Honorary Members for one UNITED CLUB year with the approval of the General Board. An Honorary Member shall not hold an elected office and is a non-voting member and shall not pay the yearly membership fee, but is responsible for all other costs associated with UNITED CLUB activities.

SECTION 4: Membership shall consist of Active Members, Honorary Members, Honorary President, and Advisors.

A. Active Members

1. Eligibility:

- a. All members of the U.S. Armed Forces (Officer and Enlisted) and their spouses, Civilian components and their spouses, or invited contractors, as defined under the USA/ROK Status Forces Agreement (SOFA), Article I & XV, respectively.
- b. Retired Commissioned Officers, Warrant Officers, and Enlisted Soldiers of the Armed Forces and their spouses, and Retired Civilian components and their spouses, or invited contractors, as defined under the USA/ROK SOFA, Article I & XV, respectfully, with a valid U.S. military I.D.
- c. Unmarried widows/widowers of Commissioned and Warrant Officers, and Enlisted Soldiers of the Armed Forces, with a valid U.S. military I.D.

- d. Adult family members of households (with valid U.S. military I.D.) of personnel are entitled to have active membership. The term “adult” as used in this section refers to a person 18 years or older.
- e. Servicemembers who are not stationed here but due to their duties are here on a regular basis for various lengths of time.
- f. Military family members who reside in the States but visit here on a regular basis.

2. Duties and Privileges:

Active members shall pay dues, be eligible to participate in UNITED CLUB activities, vote and hold elected and appointed offices provided they maintain their eligibility requirements (SOFA status or U.S. military ID card). No member shall be entitled to a refund of dues upon severing connection with the UNITED CLUB.

B. Honorary Members

- 1. Eligibility—invitation by President and approved by General Board.

2. Duties and Privileges:

Honorary members are eligible to participate in UNITED CLUB activities. An Honorary Member shall not hold an elected office and is a non-voting member and shall not pay the yearly membership fee, but is responsible for all other costs associated with UNITED CLUB activities.

C. Honorary President, Honorary Advisor, Executive Board Advisor, Advisors, Host Nation Liaison, and Thrift Shop Liaison

1. Eligibility:

- a. The spouse of the Senior Commanding General residing on USAG Humphreys will be asked by the UNITED CLUB President to serve as the Honorary President on a voluntary basis. In the event of the absence of a Commanding General Spouse, another senior commanding spouse will be asked.
- b. The spouse of the Senior Command Sergeant Major residing on USAG Humphreys will be asked by the UNITED CLUB President to serve as the Honorary Advisor on a voluntary basis. In the event of the absence of a Senior Command Sergeant Major Spouse, another senior commanding spouse will be asked.
- c. The spouse of the USAG Humphreys Garrison Commander residing on USAG Humphreys will be asked by UNITED CLUB President to serve as the Executive Board Advisor on a voluntary basis. In the event of the absence of the USAG Humphreys Garrison Commander Spouse, another senior commanding spouse will be asked.

- d. Other potential Advisors to include: Scholarship and Community Outreach, Thrift Shop, and Korean Outreach may include other General Officer and Senior Command Sergeants Major Spouses.
 - 2. Duties and Privileges:
 - a. These persons shall serve as Honorary President/Advisors.
 - b. These persons are entitled to the same privileges of active members.
 - c. The Honorary President and/or Honorary Advisor shall meet with the UNITED CLUB President to advise and assist the President on any matter deemed necessary.
 - d. In the absence of an Honorary President or Honorary Advisor, the Executive Board Advisor shall meet with the UNITED CLUB President to advise and assist the President on any matter deemed necessary.
- D. Advisors (Scholarship and Community Outreach, Thrift Shop, and Korean Outreach)
- 1. Eligibility
 - a. General officer spouses and Senior Command Sergeant Major spouses would be asked by the President with input from the Honorary President and/or Honorary Advisor to serve as Advisors on a voluntary basis.
 - 2. Duties and Privileges:
 - a. These persons shall serve as Advisors to their respective committees.
 - b. These persons are entitled to the same privileges of active members.
 - c. These persons will only attend their respective committee meetings.
 - d. These persons would attend the Executive and General Board meetings in the event all three of the following were unable to attend: Honorary President, Honorary Advisor, and Executive Board Advisor.
 - e. These persons will have a working knowledge of the Constitution and Bylaws.

SECTION 5: How to become a member.

- A. Eligible individuals interested in membership may obtain a Membership Application from the UNITED CLUB Membership/Reservation Chairperson, the UNITED CLUB website, or from the Thrift Shop.
- B. Completed applications for membership can be given to the Membership/Reservation Chairperson or given to a staff member of the Thrift Shop.

SECTION 6: Membership Year is from 1 Aug – 31 May.

SECTION 7: Membership Dues:

- A. Membership dues will be set at the beginning of every new board year for any eligible member. Membership dues will be paid in full to the UNITED CLUB from August 1st thru December 31st. Membership dues will be reduced for any new eligible member joining after December 31st.

- B. No member shall be entitled to a refund of dues upon severing connection with the UNITED CLUB.

SECTION 8: Participation. Membership is necessary for participation in all sub clubs (lunch bunch, book club, scrapbooking, etc.) and on committees sponsored by the UNITED CLUB. A member in good standing is one whose dues are paid in full.

A. Attendance:

1. Each member is strongly encouraged to participate in all activities and on committees sponsored by the UNITED CLUB.
2. Upon commitment to attend monthly Membership Programs through RSVP, each member and non-member must pay for the event unless she/he cancels within a time frame as defined by the cancellation policies of the club.
3. Upon commitment to participate in or attend the UNITED CLUB sponsored trips or activities, each member and non-member (guest of an active member) must pay for the event unless she/he cancels the reservation within the given suspense date.

SECTION 9: Guests of members are welcome. Anyone eligible for membership may attend one UNITED CLUB monthly program, trip, or activity as the guest of a member.

A. Exceptions:

1. Bona fide house guests may attend functions as guests of their hosts/hostess, provided the latter is a member of the club.
2. The Honorary President/Advisors, with the approval of the UNITED CLUB Board, may in the interest of community relations, issue invitations on special occasions to persons in the community.
3. Guests are prohibited from taking part in fundraisers unless said fundraisers are open to the community in general.

SECTION 10: Termination of Membership:

A. UNITED CLUB membership will be terminated under the following circumstances:

1. Non-payment of dues or 3 outstanding RSVP debts.
2. Change of status affecting eligibility for membership, including loss of status as a "member of the U.S. Armed Forces, civilian component, dependent, or invited Contractor" under the US/ROK SOFA.
3. Membership may be withdrawn or denied to any person as described by the Executive Board.

- B. Member's resignation must be submitted in writing to UNITED CLUB to terminate membership. This document must be submitted to the Membership Chair.

SECTION 11: Military employees will not use their titles, offices or positions to officially endorse

The UNITED CLUB or its activities. They will not officially participate in fundraising beyond what is permitted by Joint Ethics Regulations (JER), paragraphs 3-210 and 3-300 (Fundraising for the Combined Federal Campaign and Army Emergency Relief).

SECTION 12: Employees may not personally solicit subordinates or prohibited sources, as defined in the JER, for The UNITED CLUB's membership or contributions during fundraising campaigns or allow their names to be used in a solicitation that targets subordinates or prohibited sources.

ARTICLE IV – UNITED CLUB BOARD

SECTION 1: The UNITED CLUB Board shall be responsible for carrying out the purpose and objectives of this organization and shall be responsible for the operation and management of the UNITED CLUB and its activities in accordance with the approved Constitution and Bylaws. All Board Members are expected to attend Board meetings; each position shall have one vote. The Honorary President, all Advisors, Host Nation Liaison, Thrift Shop Liaison, and the Parliamentarian shall have no vote. The President shall vote only in event of a tie. The UNITED CLUB Board, serving without compensation, shall consist of the following members:

A. Executive Board

1. The Executive Board shall be comprised of the elected officers, the Parliamentarian, the Host Nation Liaison, the Thrift Shop Liaison, the Honorary President and all Advisors. The Executive Board shall meet monthly and as needed.
2. The UNITED CLUB shall elect the following officers from the active membership: President, 1st Vice President, 2nd Vice President, Secretary, Operating Treasurer, and Scholarship and Community Outreach Treasurer.
3. The Parliamentarian, the Host Nation Liaison, and the Thrift Shop Liaison shall be appointed by the President.
4. The term of office shall be one year beginning 1 June. No elected officer may hold the same office for more than two consecutive years.

B. General Board

1. The General Board, who are appointed by the President with the majority approval of the Executive Board, will be introduced at the September meeting and shall consist of:
 - a) Volunteer Coordinator
 - b) Vendor Coordinator
 - c) Web Manager
 - d) Publicity

- e) Historian
- f) DMZ to the Sea Editor
- g) Membership/Reservation
- h) Member Activities
- i) Property Coordinator
- j) Ways and Means
- k) Scholarship and Community Outreach
- l) Korean Outreach
- m) Bazaar
- n) Mardi Gras

2. Chairpersons of committees will perform duties outlined in the Bylaws, and other duties as assigned by the President (all of whom will serve without compensation). Chairpersons may form sub-committees, as necessary.
3. An impromptu committee may be appointed as required by the President with the approval of the UNITED CLUB Board.
4. UNITED CLUB Board Members may appoint a representative to vote in their absence by submitting a written proxy to the Secretary. The proxy must include specific instructions.
5. The term of office shall be one year beginning 1 June. No Board Member may hold the same office for more than two consecutive years.

SECTION 2: The UNITED CLUB Board consisting of the Executive Board and General Board shall:

- A. Formulate plans and establish internal operating procedures and controls for the UNITED CLUB in accordance with this Constitution and Bylaws.
- B. Ensure that the UNITED CLUB is properly administered, its funds safeguarded, that all due income is received in full and properly recorded, and approve expenditures and creditor relationships.
- C. Administer operational funds.
- D. Administer community outreach and scholarship funds for educational and charitable purposes of the USAG Humphreys and surrounding communities.
- E. UNITED CLUB Board Members are expected to attend all Board meetings, monthly Membership Programs (monthly luncheons or monthly evening event), Mardi Gras, Bazaar, and Community Events (attendance at activities and sub clubs is not required.) Board Members should notify the President of absences in advance, whenever possible.

SECTION 3: Resignation of the UNITED CLUB Board Members should be submitted in writing to the President prior to the time of resignation. Vacancies shall be filled as prescribed in the Bylaws.

ARTICLE V – ELECTIONS

ELECTIONS:

- SECTION 1:** The six (6) elected officers of the USAG Humphreys UNITED CLUB will be elected by the General Membership at the monthly UNITED CLUB Program held in April of each year.
- SECTION 2:** The officers elected will be installed at the May UNITED CLUB Program and assume office 1 June.
- SECTION 3:** The Parliamentarian will establish and chair a Nominating Committee with members of the UNITED CLUB and the Honorary President as the advisor. If the Parliamentarian is unavailable, the Honorary President will select a Chairperson for the Nominating Committee. The committee will consist of no less than five (5) members to include the Advisors and the Honorary President.
- SECTION 4:** Announcements of the upcoming elections and applications will be made available on the UNITED CLUB website and social media outlets no later than the February UNITED CLUB Program.
- SECTION 5:** The committee will meet prior to the March UNITED CLUB Program of each year. The Nominating Committee may select a single slate of nominees, but will not exceed three (3) for each office, from the active UNITED CLUB membership. Nominees should be interested in, and qualified for, the office.
- SECTION 6:** Nominees will be presented at the UNITED CLUB Program in March. Additional nominations may be accepted during the March UNITED CLUB Program from any active member with prior verbal or written consent of the nominee and a second from another general member.
- SECTION 7:** Elections will be held at the UNITED CLUB Program in April. No write-ins will be accepted.
- SECTION 8:** Any active member is permitted to vote in accordance with the Constitution and Bylaws. Active members must hold membership for at least one (1) month prior to election. Voting will be conducted through a written secret ballot or an absentee ballot in the event a single slate is not presented. Active members may vote by absentee ballot prior to the election by contacting the Parliamentarian. A deadline for receiving the ballots will be established by the Parliamentarian.
- SECTION 9:** Officers will be elected by a majority written vote of members present. In the case of a tie vote the Honorary President will cast the tie breaking vote.

SECTION 10: The UNITED CLUB Board may change the dates of nomination, election, and installation.

VACANCIES:

SECTION 1: Should a vacancy in an elected office occur, it will be filled in the following manner:

- A. President. The 1st Vice President will automatically assume the office of President. In event that the 1st Vice President cannot assume the Presidency, the 2nd Vice President will. If neither are able to do so, a replacement shall be appointed by the Honorary President.
- B. The President may appoint an individual to serve in a vacant executive position if a vacancy occurs after an election, upon consultation with the Executive Board Advisor.

ARTICLE VI – UNSCHEDULED CHANGE OF BOARD MEMBER

SECTION 1: Members of the General and/or Executive Board may be removed from either their elected or appointed offices for causing hardship, conflict, or failure to attend three Board meetings, as outlined in the UNITED CLUB Bylaws. Any UNITED CLUB member may propose such a removal to the Executive Board.

SECTION 2: The Executive Board shall meet individually with both the member proposing the removal and the Board Member affected by this proposal. After conducting an informal inquiry, the Executive Board will convene to determine whether there is justification for proceeding with a more extensive investigation. Upon a majority vote of the Executive Board to proceed, the Executive Board shall:

- A. Suspend the Board Member who has been proposed for removal.
- B. Request that all UNITED CLUB property in the possession of the Board Member, including but not limited to After Action Reports and Continuity Books, keys, passwords and electronic records, be returned to a member of the Executive Board until the investigation is concluded. These items are to be submitted to an Executive Board Member within twenty-four hours of this request.
- C. Notify all community organizations in which the Board Member is involved by the virtue of their position on the UNITED CLUB Board of her/his suspension.
- D. Conduct a detailed investigation into the reasons for the Proposal for Removal.

SECTION 3: If the Executive Board finds that there is sufficient cause to support the Proposal

for Removal, the Executive Board will present said Proposal to the General Board. The General Board will then vote on the Proposal and notify the Board Member subject to removal with the result.

SECTION 4: The Board Member subject to removal will be given a reasonable time, not to exceed seven days, to either resign voluntarily or prepare a one-time written rebuttal to the Proposal of Removal. The member will then present this written rebuttal to the General Board prior to any action. The General Board will vote on the rebuttal. A two-thirds vote of the General Board will govern. After the vote, the Board Member will receive a written notification of the General Board's actions.

SECTION 5: In the event, that the Board Member fails to submit a written rebuttal to the General Board within the allotted time, she/he will have forfeited all rights to speak on this proposal. Failure to comply with the removal procedures will result in automatic revocation of UNITED CLUB membership.

ARTICLE VII – MEETINGS AND QUORUMS

SECTION 1: Meetings of Executive and General Board shall be monthly from August through May. The UNITED CLUB Board may change the meeting schedule. Meetings held in June and July are optional and held at the discretion of the President.

SECTION 2: Business may be transacted at any meeting where a quorum is present. A quorum consists of two-thirds (2/3) of the voting members. If there are not enough members present to vote at a meeting, the Secretary should send out the motion on behalf of the parliamentarian and collect votes via email for time sensitive issues. Otherwise, the vote will be re-presented at the next meeting.

SECTION 3: The majority vote of the quorum is necessary to transact business.

SECTION 4: Special meetings may be called at the discretion of the UNITED CLUB Executive Board, the President, or upon written demand made by one-fifth (1/5) of the membership and served to the President. An effort should be made to contact the General Membership within a reasonable period of time prior to the special meeting. The majority vote of the members present shall govern. Minutes of these special meetings will be recorded by the Secretary.

SECTION 5: The UNITED CLUB Board Members, excluding the President*, Honorary President, Advisors, and Parliamentarian are voting members. *unless in the case of a tie break.

SECTION 6: All motions before the Board will be carried by a two-third (2/3) vote.

SECTION 7: In emergency situations, the Parliamentarian may conduct voting by an electronic/telephonic poll provided the quorum and majority requirements are met. A written statement of the results of the email/telephonic vote must be annotated in the meeting minutes of the next meeting.

SECTION 8: The UNITED CLUB will keep the following information on record:

- A. Minutes of Executive and General Board meetings and all other committee meetings.
- B. Financial statements
- C. Any major changes in UNITED CLUB activities, membership requirements, officers, objectives, organization, Constitution, Bylaws, use of funds and management functions.
- D. Names, addresses, and phone numbers of General and Executive Board Members.
- E. A copy of audit reports.
- F. A copy of any correspondence about applicability of Federal, State, and local laws.
- G. A copy of the UNITED CLUB's EIN number/TIN number.

ARTICLE VIII – MEETINGS AND EVENTS

MEETINGS/EVENTS:

SECTION 1: The UNITED CLUB will conduct regular meetings of the General Membership in the form of UNITED CLUB Programs monthly from September through May.

SECTION 2: The UNITED CLUB will normally sponsor the following events:

- A. Membership Drive
- B. A minimum of two fundraisers per year as deemed necessary.
- C. Social functions and events

PERMANENT RESERVATIONS:

SECTION 1: Permanent reservations are voluntary. It is the responsibility of members to cancel their reservations at least seven (7) days prior to a function in order to avoid being billed for the function.

SECTION 2: Members will be billed for reservations not cancelled and will not be allowed to attend any UNITED CLUB sponsored functions until paid. RSVPs of a member that result in 3 no-shows will result in automatic cancellation of membership.

STANDING POLICIES:

SECTION 1: Welcome new members and special guests by presenting them to membership at their first UNITED CLUB Program event.

SECTION 2: Appreciation gifts (certificates, coins, pins not to exceed \$5.00) may be given to various UNITED CLUB contributors or guest speakers at the discretion of the UNITED CLUB Executive Board.

SECTION 3: Farewell gifts will be given to each of the outgoing UNITED CLUB Board members. These gifts will be purchased using UNITED CLUB funds. The amount cannot exceed \$20.00 for each Board Member. All gifts shall meet legal guidelines.

SECTION 4: UNITED CLUB functions will be paid for by those attending.

SECTION 5: Invited guests of the UNITED CLUB, with prior approval of the Executive Board, may be exempted from paying luncheon/dinner costs.

ARTICLE IX – METHODS OF FINANCING

OPERATING ACCOUNT:

SECTION 1: Funding:

- A. Dues
- B. Programs
- C. Special Events
- D. Donations - Upon receipt of any outside donations, unless specified by the donor, these funds are to be disbursed in the Scholarship and Community Outreach and Operation accounts per the Bylaws: Article IX, Section 9.
- E. Ways and Means
- F. Thrift Shop (20% of the 80/20 profit split with the Scholarship and Community Outreach account.)

SECTION 2: Financial Accountability:

- A. Ensure that the financial records and accounts of UNITED CLUB are audited annually and during the transition to the new Operating Treasurer.
- B. Be charged with the responsibility for the overall financial management of the UNITED CLUB to ensure solvency and ability to meet obligations.
- C. Ensure that funds no more than \$10,000 are left in the operating account for the following year (unless earmarked for a certain event) in accordance with private organization policy.

SCHOLARSHIP AND COMMUNITY OUTREACH ACCOUNT:

SECTION 1: Funding:

A. Fundraisers

1. All requests for fundraisers will be sent to the USAG Humphreys and Area III Director of FMWR and will obtain appropriate authorization according to the USAG Humphreys and Area III fundraising guidelines. (See UC Bylaws Appendix B for the USAG Humphreys Fundraising Request Form.)
2. No fundraisers will be advertised or conducted without written approval from FMWR.

B. Thrift Shop (80% of the 80/20 profit split with the Operating account.)

C. Donations (A detailed list of donations must be maintained per Private Org requirements.)

SECTION 2: Financial Accountability:

- A. Ensure that funds no less than \$5,000 are left in the Scholarship and Community Outreach account for the following year.
- B. Ensure that all Scholarship and Community Outreach approved funds that have not been released by May are allocated and those monies are left in the account for the specified purposes.

ARTICLE X – INSURANCE COVERAGE

SECTION 1: Fidelity bonding is purchased by the UNITED CLUB for the Executive and General Board, Thrift Shop Manager, Thrift Shop Assistant Manager, Bookkeeper for the Thrift Shop, and Thrift Shop cashier handling monthly cash flow exceeding \$500.00.

SECTION 2: Fidelity bonding will be equal to the normal maximum amount of cash that would be handled by the members.

ARTICLE XI – THRIFT SHOP

SECTION 1: The Thrift Shop will be a special fundraising activity of the UNITED CLUB.

SECTION 2: Policies, procedures, and administration will be directed by the Thrift Shop staff and Thrift Shop Liaison with approval by the Executive Board and the Garrison Commander in accordance with established procedures and applicable military regulations.

SECTION 3: The Thrift Shop is to offer products for sale which are non-competitive with AAFES and its concessionaires. The Thrift Shop will abide by its Standard Operating Procedures.

SECTION 4: The Thrift Shop Advisor, UNITED CLUB President, and 2nd Vice President will interview candidates for the Manager, Cashier, Consignment Clerk, Assistant Manager and Bookkeeper of the Thrift Shop and take their selected candidate to the Executive Board for a vote. Once the vote has been tallied, the General Board will be notified. All staff will be Honorary members of the UNITED CLUB.

SECTION 5: The Standard Operating Procedures for the Thrift Shop organization will be submitted to the USAG Humphreys and Area III Director of FMWR.

ARTICLE XII – AMENDMENTS

SECTION 1: Amendments to the Constitution and Bylaws may be proposed by any active member and/or Board Member and must be submitted in writing to the UNITED CLUB Executive Board. The written document must be sponsored by a minimum of ten (10) members. Upon approval by the General Board, the Parliamentarian will post and circulate the proposed change(s) one month prior to voting on the amendments at the next UNITED CLUB Program. Two-thirds (2/3) of eligible voting members must be present.

A. Constitution:

1. Amendments shall not conflict with applicable military regulations and shall be forwarded to the approving military authority. The President shall sign the letter reporting such amendments.
2. Both the portion of the present Constitution and the proposed amendments will be disseminated to general membership.
3. The Constitution will become effective on date of approval.

B. Bylaws:

1. The UNITED CLUB Executive Board is empowered to create and amend the Bylaws.
2. These Bylaws may be amended upon an affirmative vote of the majority of the Executive Board and of two-thirds (2/3) of the voting members of the General Board.
3. Amendments will be presented to the general membership.

SECTION 3: As approved for operation as a private organization by the USAG Humphreys and Garrison Commander, the Constitution, Bylaws and all applicable reports will be submitted for revalidation every two years by the organization.

SECTION 4: Requests for revalidation as a private organization will be submitted to the USAG Humphreys and Area III Director of FMWR no less than 90 days before the expiration of the approval.

SECTION 5: A copy of the renewal request with the Constitution/Bylaws shall be signed by the UNITED CLUB President and maintained by the Secretary.

ARTICLE XIII – PARLIAMENTARY AUTHORITY

SECTION 1: Robert's Rules of Order (newly revised) shall govern all parliamentary procedures not covered by this Constitution and/or Bylaws.

ARTICLE XIV – DISSOLUTION

SECTION 1: In the event of an evacuation or dissolution of the UNITED CLUB, the UNITED CLUB President and Executive Board shall provide a plan in the event for dispersion of funds and property and present this at the first General Board and following general membership program.

SECTION 2: The UNITED CLUB may be dissolved by a majority vote of the general membership or by the direction of the USAG Humphreys and Garrison Commander.

SECTION 3: Dissolution will occur if the installation at USAG Humphreys is inactivated or on a standby status.

SECTION 4: In case of dissolution of the UNITED CLUB, whatever funds that are contained in the Treasury at the time will be used to satisfy any outstanding debts, liabilities, or obligations. The balance of these assets will be disposed of to charities as determined by the membership, subject to approval of the USAG Humphreys and Garrison Commander.

SECTION 5: This UNITED CLUB funds will be dissolved with the final approval of the USAG Humphreys and Garrison Commander.

ARTICLE XV – ADOPTION Secretary

SECTION 1: This Constitution shall become effective upon adoption in a duly constituted regular or special meeting of the general membership and a majority vote of the members present and upon approval of the appropriate military authorities, USAG Humphreys and Area III, Korea. This Constitution shall then supersede all previous Constitutions and amendments, except in so far as it shall not affect officers elected nor specific agreements or contracts entered under the terms of previous Constitutions until such terms of agreements or contracts have reached expiration dates.

SECTION 2: The General Board reviewed and approved revisions to this Constitution at a

meeting on _____.

SECTION 3: This Constitution was approved by majority vote of the members present at a general meeting or utilizing e-mail distribution on

_____.

ACCEPTED AND APPROVED THIS ____ DAY OF _____ 2019
(Supersedes Constitutions submitted prior to the above date)

Kenita Pruitt- President _____

Lauralee Smyth - Secretary _____

Christina Jacklyn- Parliamentarian _____